

Frequently Asked Questions

How will you determine the winners of the DFW Broker Contest?

The winners will be the Landlord and the Tenant Rep. Broker whose transactions total the highest cumulative square footage leased in Irving in 2011. Only signed lease transactions that occur during the 2011 calendar year will be considered.

Should I provide ALL 2011 transactions or just my best deals?

Yes, rankings are based upon cumulative 2011 Irving transactions. We request that you submit information about all 2011 Irving transactions you have completed.

What information do I need to submit?

You will need to submit the building address, property type (office or retail square footage leased, floor or suite (if multi-tenant building), execution date, anticipated move-in date, name of tenant, names of brokers involved, and if transaction is a new lease, renewal, or sublease.

How do I submit my deals?

You need to download a lease transactions form on the Chamber's website (www.irvingchamber.com/downloads). You will want to submit your transactions on a monthly basis in order to receive special monthly promotions.

Is this award only given for deals in the Irving submarket?

Yes, our contest is based upon Irving-only deals completed within the city limits of Irving will be considered.

How many awards will be given out?

The Tenant Rep prize includes: 4 American Airlines roundtrip tickets anywhere AA flies in the continental US and a 3 day, 2 night stay for 4 at any of the following Four Seasons properties: Four Seasons Resort and Club Dallas at Las Colinas, Four Seasons Resort Whistler, British Columbia, Canada Four Seasons Hotel Chicago or Nevis, West Indies.

The Landlord Rep prize includes: a Golf Membership for one year to the Las Colinas Country Club or Hackberry View Country Club. www.irvingchamber.com.

If I send you my deals, can you tell me where I rank?

We cannot provide rankings throughout the submission process. We will announce the final winner in February 2012.

Can I just submit the total number of deals I completed in Irving?

No. The required transaction information must be reviewed and verified by our team and should be submitted within 30 days of lease execution.

If a broker represents both sides of the transaction, will they get credit for being on both sides?

The Irving Economic Development Partnership understands that in some cases the broker will represent both parties involved in the transaction. In those cases, the entry will be counted once for that transaction.

If multiple brokers from my office are involved in a deal, will we all get credit?

Yes. We will give full credit to every broker involved in a deal -- we do not "share it" between brokers, limit the number of brokers associated, or split it in any way. When submitting the deals, please make sure that all brokers are included on the same line of the spreadsheet. Please do not send the same deal twice.

Who do I send the completed transaction sheet to?

Please send the completed transaction sheet to lweymouth@irvingchamber.com .