



Greater Irving – Las Colinas Chamber of Commerce Small Business Committee Meeting - November 14, 2006

In Attendance: *Tom Morton, Crystal Lanthridge, Christopher Friedl, Louis Rubin, Weihua (Lisa) Gu, Anthony Crosby, Gloria Angemang, Kathy Gillard and Denise Demonbreun*

Item #1: Welcome

- Conducted by Kathy Gillard, meeting began at 10 am.

Item # 2: Committee Division Transition/Chairperson Transition

- Mike Daugherty and Pam Parizo were unable to attend this meeting, so Denise explained that Mike would be heading the Small Business Committee – with herself as the staff liaison; and that P. Parizo would chair the Events Committee with K. Gillard serving as staff liaison for that committee.
- Denise explained the revised role of the Small Business Committee, as well as the charge for the New Events Committee, and advised current committee members that they were welcome to work on the committee that best served their interest.
- It was decided that no offices would be appointed until the Small Business Committee had finalized the transition into its new role.

Item # 3: Web Video Vignettes

- During the October 12, 2006, committee meeting, the small business committee had agreed to move forward on creating an outline for web videos. A sub-committee including P. Parizo, M. Daugherty and K. Gillard was formed.
- Kathy discussed the perceived need for the videos to be developed and run on the Chamber website as a tool for new members and small business owners.
- Kathy has discussed pricing with *Phil Smith (Productions)*.
- Denise will discuss with committee members at next meeting to determine if this is an effort that they feel should continue to be pursued by the committee.

Item # 4: Special Events Calendar

- Kathy discussed the special events calendar for 2007, so that committee members would have an understanding of what their commitment level would be if they decided to move to the newly formed Events Committee.

Other Discussion Items:

Committee's Communication Issues

- K. Gillard stated that the minutes were the “communication format” for committee members, and that minutes are posted on the Chamber website. *(October 12, 2006, Minutes note that Chris Wallace came to the October meeting to discuss changes with those present.)*
- A communication tool for all members is utilization of the Chamber website.

*Next Meeting: The time and date for the next meeting was not determined until Denise is able to meet with Mike Daugherty. **UPDATE: The Meeting will be held at 3:30 PM on Tuesday, February 13, in the Chamber.***